

General Studies Department

(GST 113) Use of library, Study skills, Information and Communication Technology

2 Units (C)

2017/2018 Session, First Semester

Course Lecturers: Mrs Margaret Abimbola (CLN) and Miss Imade Idubor (CLN)

Introduction

GST 113, Use of library, study skills and Information Communication Technology (ICT) is a course designed to intimate new entrants into Samuel Adegboyega University with the operations of the University Library.

The course is intended to expose the students to the proper use of the Library to help them maximize the resources in the library, it also involves the acquisition of study skills and the knowledge of ICT to enhance reading and knowledge acquisition.

Objectives

- At the end of this course, the student will be able to:
- Know what the library is and its functions in university education.
- Identify the various types of libraries and their importance.
- Appreciate the organizational structure of the library
- Cite bibliographic details of library materials
- Identify cataloguing and classification of library materials.
- Have an idea of how library materials are catalogued and classified.
- Appreciate how the library is organized for use.
- Use the library with or without the direct support of the library staff
- Identify what E-Library can offer to library users.

- Make use of the E-Library and other ICT products and Facilities

Course Content

Week	Topic(s)
1	Definition of the Library, Importance and organization of the Library
2	Brief history of Libraries, Types of Libraries
3	Importance of the Library, Library Services to the University Community
4	Types of Library materials
5	Organization of Samuel Adegboyega University library
6	Bibliographic citation and references
7	Study skills and reading habit
8	The library catalogue: Forms, functions and characteristics
9	Cataloguing and Classification, Classification Systems
10	Computer software and Library software
11	Electronic database and The Internet
12	How to find information on the internet
13	Library Practical

Lecture Schedule

Day: Thursday

Time: 10-12pm

Venue: GST Lecture Room

Reference materials

Aina, L.O (2004) Library and Information Science Text for Africa, Ibadan Third World Information Services Limited 42-50

Akobundu Dike 'Availability and accessibility of information sources and the use of library services at Michael Okpara University of Agriculture .Library Philosophy and Practice(2008)

Birger, H. (2006). Description. Retrieved December 15, 2013 from <http://en.wikipedia.org/wiki/Description>

Halsey, Richard S., et al. "Library (institution)." Microsoft® Encarta® 2009 [DVD]. Redmond, WA: Microsoft Corporation, 2008.

Ifidon, Betty I. "Quick Service Collection in University Libraries: Management and Problems" LIBRI 50–4 (2000): 290–294.

Mason, Moya K. (2010). Myths associated with undergraduate use of academic libraries. Retrieved May 31, 2010 from <http://www.moyak.com/papers/academic-library-anxiety.html>

Nwosu, O. & Anyira, I. (2011). An inquiry into the use of Google and Yahoo search engine. Indian Journal of Information Sources and Services, Vol. 1 no. 2 (July-Dec).

Yusuf, Felicia, & Iwu, Juliana. (2010). Use of Academic Library: A Case Study at Covenant University, Nigeria. Chinese Librarianship: an International Electronic Journal, 30.

Course Assessment

Attendance :5 marks

Assignment-10 marks

Continuous Assessment- 15marks

Examination-70 marks

Office Location: Samuel Adegboyega University Library

Lecture Room: GST Lecture Hall

Lecture Hours: Thursday 10-12pm

Office Hours: 8:00 am-4:00 pm Monday to Friday